

Join Us as Visitor Experience Officer!

At the Powell-Cotton Museum, we're seeking an experienced and dedicated visitor experience professional to help us create memory-making visits. Core to our operational team, you'll be planning and delivering captivating events, all while championing accessibility and inclusion. Working at a site encompassing a museum, grade II listed house and beautiful gardens, with your team, you will run a program of inspiring open days throughout the year that our visitors will love. You'll develop our retail offer to ensure it reflects our values, enhances the visit and provides essential income for our charitable organisation. If you thrive in a varied and dynamic workplace, embrace continuous learning, and are ready to help shape the future of engagement with our museum, apply to join our team in Birchington, Kent.

Training: We will agree a training and development plan with you on appointment. To support this, we have membership of many professional networks offering on-demand training, networking and specialist seminars to develop your knowledge and skills.

Start/end date: This post is permanent. A six-month probationary review period applies for all new staff.

Salary: £25,300 pa

Hours: 35pw, full time, worked across a 7 day rota. Weekend and bank holiday working required.

Closing Date for Applications: Friday 7th June, noon.

Interview Date: Thursday 20th June.

Interview Location: Interviews will be in person, at the Powell-Cotton Museum. Please advise us if you need us to make any reasonable adjustments to enable you to interview with us. Reasonable interview expenses will be paid.

We will respond to all candidates. If you are invited to interview, we will send you any questions or tasks in advance to help you to prepare.

Sponsorship: The Powell-Cotton Trust does not have a sponsorship licence. Applicants will need to demonstrate they have the right to work in the UK.

How to Apply: Download a job pack from <https://powell-cottonmuseum.org/support-us/work-with-us/> CV's will not be accepted.

Please return the completed application form to enquiries@powell-cottonmuseum.org or post to Head of Operations, Powell-Cotton Museum, Quex Park, Birchington-on-Sea, Kent, CT7 0BH. For an informal discussion concerning this post contact Lyndsay Ridley, Head of Operations. Email: lyndsay.ridley@powell-cottonmuseum.org or tel 01843 842168. Ext 835

