

Museum Team Member – Powell-Cotton Museum, Quex House and Gardens

Job Title	Museum Team Member
Responsible to	Museum Officer or Duty Manager in Museum Officer's absence.
Responsible for	Not applicable
Remuneration	£9.90 per hour.
Hours	16 hours per week worked as: Feb-Oct weekends Nov-Jan flexible weekdays and occasional weekends Will include some Bank Holidays
Location	Powell-Cotton Museum, Quex House and Gardens, Quex Park, Birchington, Kent. CT7 0BH
Contract	Permanent, 16hrs per week

An exciting opportunity has arisen for several Museum Team Members to join us at the Powell-Cotton Museum in Birchington. As a 'Museum Team Member' you will be joining us on a journey of transformational change both in our buildings and our activities. This is an opportunity to assist in the delivery of a modern museum experience. This will include assisting the delivery of our events and educational program both on and off-site, promotional activity such as leafleting and ambassadorship in the community, as well as providing an excellent visitor experience. We recognise the unique value and experience that each member of our museum team brings and have a real commitment to equity. In this general role there are many possibilities and opportunities.

We are looking for a person who has strong communication and interpersonal skills and the confidence to talk to a wide variety of people in a positive and engaging way. You will be adaptable and will be able to work in a team as part of day-to-day activities, projects, or events. Experience in operating a till system and handling cash is essential. Enthusiasm to get stuck in and to learn new skills is welcomed.

Training: A training plan will be agreed with your line manager.

Start/end date: This role is permanent and starting week commencing 16th January. A six-month probationary review period applies for all new staff.

Closing Date for Application: Midnight Sunday 4th December 2022.

Interview Dates: Monday 12th or Tuesday 13th December 2022.

Interview type: Walk and talk, practical assessment

Reasonable interview expenses will be paid.

How to Apply: Download a job pack from <https://powell-cottonmuseum.org/support-us/work-with-us/>

If you are unable to download a job pack, please email enquiries@powell-cottonmuseum.org to request a copy. CVs will not be accepted.

Please return the completed application form to enquiries@powell-cottonmuseum.org or post to Director, Powell-Cotton Museum, Quex Park, Birchington-on-Sea, Kent, CT7 0BH

For an informal discussion concerning this post contact Becky Castle, Museum Officer.
Email: rebecca.castle@powell-cottonmuseum.org or tel 01843 842168. Ext 837